Convex Poster SignHolder™ – VX2228-2 & VX2228-3

1. **Identify your parts:** The base is the larger steel plate with countersunk (cone-shaped) holes on the bottom face. The uprights have a top and bottom. Find the bottom of the uprights which is the side of the upright with a hole ~8" in from the end. The steel plates with bends on the sides are shelves which will help divide up the graphics.
2. **Connect uprights to the base:** Insert the flat-head screws provided, into the cone-shaped holes in the bottom of the base and thread the screws into the uprights. Make sure to fully tighten.
3. **Connect the braces:** Two bent braces are provided with the stand. Each brace connects on one side to a pre-drilled hole in the upright, and the other side to the base. Use the short screws provided to attach the braces to the base and uprights.
4. **Connect the shelves:** Position the first shelf between the uprights by angling it into place with the tabs pointing down (see image 4A. below). Slide the first shelf down the center channel of the uprights, (3B.) and fasten the shelf to the lowest pair of holes on the uprights, using the screws provided. For VX2228-3 Three Tier Stand ONLY: repeat this step for the second shelf.
5. **Connect the top plate to the uprights:** Place the top plate at the end of the uprights, with the pins facing down into the uprights, and thread the long round-head screws provided, through the top plate into the top of each upright.
6. **Graphic installation:** Insert one vertical edge of the graphic into the groove of one frame side, then gently bend the graphic in order to fit the opposite edge of the graphic into the opposite frame side. If the graphic is not perfectly curved once installed, gently tap on the graphic with your finger tips, which will help to even out the curve of the graphic. Repeat this step for the additional graphics. If you're having trouble with one particular graphic, you can use the finger hole on the plate above or below the graphic to try to adjust into place.
7. To remove the graphic, use the holes on the top closure and shelf (shelves) to push the graphics outward with a finger.

VX2228-2   VX2228-3

2.
Upright
Hole for brace
Base
Plain holes on TOP of base
Countersunk (cone-shaped) holes on BOTTOM of base allow for flat-head screws to be flush against base once fully installed
Flat-head screw

3.
Brace

4A.
Shelf
Tabs face downward

4B.

5.

6.
Top view
Graphic

7.
Hole for pushing graphic outward